

# RESOLUTION 1667

## **A RESOLUTION OF THE CITY OF NORTH BEND, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, TOGETHER WITH THE CITY OF SNOOQUALMIE AND THE MEADOWBROOK FARM PRESERVATION ASSOCIATION, WITH BECKWITH CONSULTING FOR THE PREPARATION OF A MEADOWBROOK FARM BUSINESS PLAN**

**WHEREAS**, the City of North Bend and the City of Snoqualmie (“the Cities”) are owners as tenants-in-common of certain real property consisting of approximately 460 acres commonly known as Meadowbrook Farm (“the Farm”) acquired in 1998; and

**WHEREAS**, the Meadowbrook Farm Preservation Association (“the Association”) is a Washington not-for-profit corporation formed by the Cities for the day-to-day operation, maintenance, and development of the Farm under an Interlocal Agreement between the Cities and the Association; and

**WHEREAS**, the Cities recently approved an updated Meadowbrook Farm Master Plan to guide the development, management and operation of the Farm, with the City of North Bend providing such approval via Resolution 1639 on December 3, 2013; and

**WHEREAS**, the Meadowbrook Farm Master Plan calls for the preparation of a Business and Marketing Plan for the purpose of increasing use of the Farm and growing revenue to cover the operational expenses of the Farm and provide for longer-term financial security; and

**WHEREAS**, the Association is comprised of volunteer board members, and as use of the farm has grown, the work of managing and developing the Farm, and marketing it to potential users and events has grown beyond the scale and scope typically expected of volunteers, and

**WHEREAS**, a business plan is necessary to determine how best to grow revenue to the Farm and to determine a staffing and funding model that optimizes the sustainable management of the Farm and its resources; and

**WHEREAS**, staff from the Cities worked with the Cities’ Economic Development Commissions to determine the appropriate scope of services and cost for a Meadowbrook Farm Business Plan, the recommendation of which was a total of \$15,000 and the request for qualifications and scope of services attached hereto as Exhibit B; and

**WHEREAS**, in the interest in promoting Economic Development and increasing the long-term financial security of Meadowbrook Farm, the Mayor of North Bend, per his authority under

NBMC 3.30 for expenditures under \$7,500, authorized a total of \$5,000 toward the project, with the Mayor of Snoqualmie also authorizing \$5,000 from the City of Snoqualmie, and the Association contributing \$5,000 from their budget; and

**WHEREAS**, staff noticed the request for qualifications and scope of services attached hereto as Exhibit B in the June 4 and June 11, 2014 Daily Journal of Commerce and Snoqualmie Valley Record; and

**WHEREAS**, one (1) proposal was received for such work, from Beckwith Consulting Group, for a total of \$15,000, inclusive of taxes;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The Mayor is authorized to enter a contract, together with the City of Snoqualmie and the Meadowbrook Farm Preservation Association, with Beckwith Consulting Group in the amount of \$15,000 (North Bend's share being \$5,000), for the work described in the contract agreement and scope of work attached hereto as Exhibit A.

**PASSED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 21<sup>ST</sup> DAY OF OCTOBER, 2014.**

**CITY OF NORTH BEND:**

**APPROVED AS TO FORM:**

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**Kenneth G. Hearing, Mayor**

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**Michael R. Kenyon, City Attorney**

Effective: October 21, 2014  
Posted: October 22, 2014

**ATTEST/AUTHENTICATED:**

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**Susie Oppedal, City Clerk**